

MINUTES OF THE SENIOR CITIZEN ADVISORY COMMITTEE

Monday, April 14, 2003

Location: Senior Center, 270 Scott Street, Paso Robles

CALL MEETING TO ORDER

Chairperson Dutra called the meeting to order at 1:30 p.m.

PLEDGE OF ALLEGIANCE

Member Harris led the Pledge of Allegiance.

ROLL CALL

Secretary Worden took roll as follows:

Members present: Dolly Bader, Edna DeBardelaben, Helen Dutra, Dale Gustin,
Virginia Harris, Dell Velten, Velta Williamson and Dorothy
Worden

Members absent: Renee Clark

Staff: Charlotte Gorton, Ken Johnson

Staff absent: Judy O'Neal, Administrative Assistant

City Council rep.: Mayor Pro Tem Heggarty

Guests:

PUBLIC COMMENTS - None

PRESENTATIONS - None

CONSENT AGENDA

1. Member Harris, seconded by Member Gustin, made a motion to approve the Minutes of the March 10, 2003 meeting, as corrected. Motion passed by a unanimous vote.

NEW BUSINESS

2. **City's Disaster Plan** – Comments noted and filed
3. **Senior Endowment Fund Report** – Comments noted and filed

4. **Senior Citizen Picnic** – Comments noted and filed
5. **Health Faire and Open House** – Comments noted and filed
- 6.

OLD BUSINESS

6. **Senior Center Activity Update** – Comments noted and filed
7. **Senior Citizen Newsletter Update** – Comments noted and filed

ADVISORY COMMITTEE COMMUNICATIONS – None

CITY COUNCIL COMMUNICATION – None

RECREATION SERVICES MANAGER COMMUNICATION

Comments noted and filed

UNSCHEDULED MATTERS – Comments noted and filed

ADJOURN

Member Williamson, seconded by Member Debardeleben, made a motion, to adjourn the meeting at 3:00 p.m. Motion passed by a unanimous vote.

Adjourn to next month's regular meeting on Monday, May 12, 2003, 1:30 p.m. at the Senior Center, 270 Scott Street, Paso Robles.

Deadline for submitting items for the next Agenda is April 28, 2003.

Respectfully submitted by Dorothy Worden, Senior Citizen Secretary

Senior Citizen Advisory Committee Minutes of 4/14/03

INFORMATIONAL NOTES

To: Senior Citizen Advisory Committee
From: Charlotte Gorton, Recreation Services Manager
Subject: Notes from the April 14, 2003 Meeting
Date: April 15, 2003
Copies: Staff

NEW BUSINESS

2. **City's Disaster Plan**

- Fire Chief Ken Johnson gave a brief report. Past Chief Hamp worked on formal plan for eleven years. A grant has been received to collate and update that report. Emergency sites will be updated including the senior center.

2. **Senior Endowment Fund Report**

- Charlotte passed out a current report from finance. The current balance as of March 31 was \$ 363,268.33. Charlotte will bring a report next month about what has been spent out of the \$ 18,000. Del Velten asked about railing to protect against swinging door.

4. **Senior Citizen Picnic - Committee Updates:**

- Meal Committee:
 - Senior Nutrition will provide at no cost to the city- beans, salad, and salsa.
 - Tickets should be available for sale by May 2nd.
 - Helen called Culinary Academy. There will be strawberry tart for 175 people. The cost is \$87.50, at \$0.50 per person. The tart needs to be ordered one week ahead.
 - Cost was discussed, and member Del Velten moved we accept the offer of Culinary Arts Academy at \$0.50 each. Virginia Harris seconded. Motion approved. Helen will make the order.
- Barbecue Committee – Dale Gustin
 - Member Gustin has a BBQ crew ready for tri-tip and chicken
- Decoration Committee
 - Board members have volunteered to help put up the decorations the morning of the picnic. Virginia will help.
 - The flowers will be red, white, and blue.
- Senior of the Year
 - Business and Professional Woman will put up ballot box for senior of the year. (See Dolly Bader)
- Publicity
 - Rose will handle publicity.

4. **Health Faire and Open House** (October 4th time changed to 9 a.m. – 1 p.m.)

- Vendor Letters – Helen Dutra
 - Vendor letters need to be mailed out June 2003.
- Veteran Representative – Bill Simpson will get someone to attend.
- Braille Institute – Helen Dutra
- Refreshments – We need a chairman to coordinate the muffins, coffee, juices, water, fruit and vegetable trays. Member Clark was not in attendance to report.
- Charlotte suggested setting up AdHoc committee to work on event
 - Del Velten & Helen volunteered to be on committee.

OLD BUSINESS

6. **Senior Center Activity Updates**
 - Big Band Dance on Friday, April 4
 - Only 64 people attended. This needs more marketing.
 - Thoroughly Fun Thursdays- New part-time person Nancy Ross-Joynt will be handling for a while.
 - BINGO is back! - Kookie Ryan is currently handling. New part-time person Nancy Ross-Joynt will be staffing afternoons.
 - Senior Special Events- New part-time person Nancy Ross-Joynt will be assisting Rose O’Sullivan.
 - Hospitality Hostess- Ladies who enjoy being hostess will stay on for this program, but we won’t be recruiting new hostesses as the need has diminished.
7. **Senior Citizen Newsletter Update**
 - The monthly newsletter will be sent to membership as in the past. We are trying to reduce number of pages or do printing in house to reduce cost.

ADVISORY COMMITTEE COMMUNICATIONS - None

CITY COUNCIL COMMUNICATION - None

Mayor Pro Tem Heggarty discussed:

RECREATION SERVICES MANAGER COMMUNICATION

Charlotte Gorton discussed:

- **Updated on meeting with Receptionists-** Charlotte reported that 20 receptionists attended. She stressed importance to receptionists of their role in information at referrals.
- **Volunteer Reception-** April 29, 2003 Everyone on committee invited to attend.

UNSCHEDULED MATTERS

- Helen reported on Legislative Forums regarding cuts to senior programs
- Need a nite light for the bathrooms?